



**MEETING OF THE
BOARD OF TRUSTEES
THURSDAY JULY 11TH, 2019 4:10 P.M.
LOCATION: GO LIKE THE WIND**

- Open
- Approval of June 6th, 2019 Board Meeting Minutes
- Strategic Planning Day - Joe/Karen
 - Include the staff
 - Have a second day with the community at the Fall Festival
 - not currently planned
 - Karen to get with Tracy to plan a Saturday in October
 - Set the planning day for Monday August 26th 9am
 - Discussion on changing bylaws on prescribed planning day
- Discussion on postponing board officer elections until Oct/Nov meeting
- Marketing update - Karen
 - Slow but still getting tours
 - 4 new students have started, now have 10 infants
 - Received inquiries and enrollment from Hubbli marketing
 - New families are asking when move to A2 will happen
 - Briget promoted the school in a 4th of July parade
 - Inquiries from website are up
 - Promo video made by Ki Allen may need to reshoot some interviews
 - Should hear from UM by end of July
- Building committee update - Joe/Briget



- Will write up a communication to parents - Karen
- Pittsfield Twp does not like the landlord at Airport Dr property
 - Twp has concerns about dedicated parking
 - Can't approve without response from landlord, he typically doesn't respond
- New option near Miller/Maple
 - 6500 sf, 2 stories
 - Property mgr will talk to neighboring businesses
 - Sept 1st occupancy possible
- AAPS contact on vacation, revisit in August
- Discussion of setting max improvement budget based on specific buildings and projections
- School updates - Karen
 - Staff
 - Kristen joined infant room, working out great
 - Interviewed Alex for a Toddler Teacher Assistant position, he might be joining in late August
 - Previous teacher Emily will come back at end of August to be Interim Lead until she gets licensed
 - Goal of getting one additional certified Toddler Teacher
 - 2019-2020 calendar approved
 - Planning a garage sale to sell unneeded items in storage
- Financial updates - Briget
 - Runway to end of 2019-2020 school year
 - \$300k current balance, end of year projection of \$127k



- Discussion of going after grants
 - Karen - going for grants around innovation, green building and spaces could be successful
- Discussion of marketing to alumni
 - Potentially a FB group
 - Invites to events like the gala
- Discussion of two fundraising events
 - One for the community, make it fun
 - One more formal, mostly for adults
- Discussion of ongoing or monthly student art auction
 - Marshel - research open source/free auction platform
- Staff reviews are finalized, set a date of Friday July 26th to have meetings
 - fixed percentage increase to salaries accounting for COLA plus additional reasonable increase
 - Bonus amounts to be finalized by Monday July 15th
- Discussion of needing to add an additional check signer
- Future meeting date
 - Thursday August 8th 4pm
- Motion to close 5:45pm - Joe